

CLAYTON CO. BOARD OF HEALTH MINUTES
June 11, 2024

Members present: Dr. Michele Dikkers, Vicki Carolan, Dr. Forrest Whitford, Dr. Bowden

Others present: Brittany Hubanks: VNA Manager, Stacey Killian: VNA Director, Patti Ruff: Clayton County Sanitarian, Diane Anderson: Iowa Health and Human Services, Ashley Havenstrite: Helping Services

Dr. Dikkers called the meeting to order at 6:01 PM.

Minutes from March 14, 2024 reviewed by the board. Motion made by Ms. Carolan to approve the minutes; second made by Dr. Whitford. Motion carried unanimously.

Helping Services for Youth and Families—Ashley Havenstrite

- Ms. Havenstrite present Helping Services agency updates and stats to the Board including information on tobacco prevention and cessation work, problem gambling, and youth mentoring.

SASC—Brittany Hubanks on behalf of Adam Sadewasser

- Report deferred by the Board until July meeting.

Sanitarian Agenda—Patti Ruff

- Grants to Counties Changes
 - Liability insurance is now a requirement within the grant. Ms. Ruff informed the board that she has form and will upload that to meet new requirement.
 - There is a new requirement as part of the HHS grant for a formal signatory authorization to be on file for those that can sign on behalf of Board of Health. Ms. Ruff completed this form on 5/21/24 with Dr. Dikkers. Request made for the board to approve at the retroactive date. Ms. Carolan motioned to approve the signatory authority form at the 5/21/2024 date; second by Dr. Bowden. Motion carried unanimously.
- Sanitarian Report
 - Ms. Ruff reported Grants to Counties data to the Board.
 - 23 septic permits issued; 5 well permits issued (YTD: 27 septics; 9 wells)
 - 27 water tests completed; 1 plugging
 - Cost share and reimbursement going up in FY25.
 - Trainings and Other items
 - Pool inspections will occur after 7/4/2024.
 - Ms. Ruff completed 1 tattoo parlor inspection.

- Septic class held in March 2024 in Elkader by DMACC staff. 25 attended in person. 6 continuing education credits were given to those who attended, which counts toward requirement of CIWOTS contractors.
- Iowa Ground Water Association conference was held in Cedar Rapids this past spring. There was a lot of focus on nitrates. Recently, the Iowa Environmental Council petitioned the EPA in efforts on the state to do something about the nitrate regions. Minnesota did something similar and had success with engaging the EPA in getting work done around the issue in their state. More to come on if Iowa is successful. On Thursday, 6/13 the Iowa Environmental Council will be doing the presentation in Strawberry Point Civic Center for those interested in learning more.
- Ms. Ruff traveled to Washington DC for a federal day on Capitol Hill. She was able to meet with area representatives and senators' staffers. During meetings, Ms. Ruff got the opportunity to explain to the congress members' staff what their jobs entail and the importance of federal departments such as CDC and EPA to their local work.

Public Health Agenda—Brittany Hubanks

- Ms. Hubanks introduced the new LPHS regional consultant from Iowa HHS to the Board. Ms. Anderson introduced herself and provided department updates to the Board.
- Ms. Hubanks reviewed FY25 contracts for grants in conjunction with Board of Health. Motion made by Ms. Carolan to approve VNA contracts; second made by Dr. Whitford. Contract motion passed unanimously.
- Ms. Hubanks and Ms. Killian presented new requirement for signatory authorization forms so both had the ability to sign on behalf of Board of Health on county grants. Forms were presented for both Ms. Hubanks and Ms. Killian. Motion made by Dr. Whitford to approve signatory authorization for each Board of Health grant for both Ms. Killian and Ms. Hubanks; second by Dr. Bowden. Motion carried unanimously.
- Ms. Hubanks Reviewed manager's report and VNA program updates with the board, including updated CDC guidance surrounding COVID-19 and other viral respiratory illnesses.

Next scheduled meeting is on Tuesday, July 16, 2024 at 6:00 PM at the Clayton County Office Building. Meeting adjourned at 7:35 PM.

Submitted by:

Brittany Hubanks, BA
Clayton Co. VNA