



# CLAYTON COUNTY CONSERVATION

Promote the health and general welfare of the people; to model and encourage preservation, conservation, education and recreation through responsible use and appreciation of our natural resources and cultural heritage.

**April 9, 2024**  
**BOARD MEETING**  
**6pm Osborne**

Board Chair Daryl Landsgard called the meeting to order at 6:00 pm. Members present included Gary Kregel, Larry Stone, Dave Asche, and Natasha Hegmann. Director Jenna Pollock and Office Manager Molly Scherf were also present.

Kregel made a motion to approve the agenda, seconded by Stone. All voted in favor. Motion passed.

Hegmann made a motion to approve the minutes, seconded by Kregel. All voted in favor. Motion passed.

Kregel made a motion to pay the claims and Stone seconded. All voted in favor. Motion passed.

The board reviewed the monthly report provided by the Auditor's Office.

## **New Business**

1. Consider awarding Phase 1 Archaeology Survey for PHT Extension Phase 1:  
Five bids were received for the archaeology survey. Pollock explained that the consultant chosen will agree to the completing the survey at the bid amount received with the slight change of trail alignment. Tallgrass Archaeology bid \$8,602.52, Impact 7G bid \$10,250, Bear Creek bid \$10,540, Chronicle bid \$15,920, and B-Geo bid \$51,632.  
Pollock recommends to the board Tallgrass Archaeology.  
Hegmann made a motion to accept the bid from Tallgrass Archaeology services with the caveat that they will agree to the slight change in trail alignment in their bid, seconded by Kregel. All voted in favor except Kregel who abstained. Motion passed.
2. Consider awarding the Motor Mill Stable Roof Project:  
This project will use the remaining funds from a UMGC grant as well as funds from the Motor Mill Foundation to replace the stable roof.  
One bid was received from Dutch Valley Construction for \$23,581.13. This bid includes standing seam metal, OSB, hauling away old materials, and repair of batten board.  
Stone made a motion to accept the bid from Dutch Valley Construction, seconded by Hegmann. All voted in favor. Motion passed.
3. Discuss Engineering Services for the Backbone Trail Extension:  
Pollock had a meeting with engineers that saw the RFP. These engineers had some concerns so she pulled the RFP and will have a meeting with the DOT this week to see if TAP funds can be used for the engineering instead of construction as previously requested. If this is not allowed the funds may be returned to the regional fund for reimbursement.

4. Discuss permanent generator at Osborne Conservation Center:  
The Board of Supervisors have proposed to Pollock to put a generator here at Osborne because the 3<sup>rd</sup> floor is considered in the Continuation of Operations Plan. Some funds have come to the county that they will use for this generator. Pollock asked the CCCB if they have any thoughts. The board agreed that if the county agreed to purchase, install, and maintain the equipment it could be placed at Osborne.

### **Old Business**

1. Discuss Energy Coordinator Position:  
Pollock believes the proposed budget will be approved as requested by the Board of Supervisors which includes the salary for this new position.  
Landsgard and Pollock met with Joleen Jansen and Jim Osterhaus of the Energy District Board to discuss the position. Plans are to begin advertising the job opening after the official budget is approved. Position will begin in July with the new fiscal year.
2. Director Evaluation:  
Stone made a motion to go into closed session for 21.5(i) allowed by Iowa Code. Asche seconded the motion. All voted in favor. Kregel made a motion to close the session. Stone seconded. All voted in favor.

**Upcoming Programs/Events** available at [www.claytoncountyconservation.org](http://www.claytoncountyconservation.org)

### **Director's Report/Updates/Communications**

Welcome Center numbers included 64 individuals and 25 groups in March.  
Env. Edu. Numbers for the past month included 90 presentations to 1632 youth and 323 adults, 61 hours

**Next meeting scheduled:** May 14, 2024 Osborne 6pm