

CLAYTON CO. BOARD OF HEALTH MINUTES
February 1, 2024

Members present: Dr. Michele Dikkers, Tina Nieland, Vicki Carolan, Dr. Forrest Whitford, Dr. Gary Bowden

Others present: Brittany Hubanks: VNA Manager, Stacey Killian: VNA Director, Patti Ruff: County Sanitarian, Cristee Miner: VNA Family Planning, Kiane Smith: VNA Oral Health, JJ & Kathy Berns: Clayton Hills Campground

Dr. Dikkers called the meeting to order at 6:03 PM.

Election of Officers

- Annual election of officers for the Board of Health took place.
- Motion made by Dr. Whitford to maintain Dr. Dikkers as Chair; second by Dr. Bowden. Motion carried unanimously.
- Motion made by Dr. Dikkers to maintain Ms. Carolan as Vice Chair; second by Dr. Bowden. Motion carried unanimously.

Minutes from November 15, 2023 reviewed by the board. Motion made by Ms. Carolan to approve the minutes; second made by Dr. Bowden. Motion carried unanimously.

SASC—Brittany Hubanks on behalf of Adam Sadewasser

- Ms. Hubanks shared Mr. Sadewasser's written report with the Board.
 - Classroom education provided included Driver's Education at Central regarding substance misuse and the teenage brain, as well as Life Skills taught to 8th graders at MFL.
 - Future programming includes Life Skills curriculum for 7th and 11th graders at Central, the final Life Skills section for MFL 8th graders, Health curriculum at Starmont and to 6th-8th graders at Clayton Ridge.

I-Smile Oral Health Program—Kiane Smith

- Ms. Smith presented annual oral health data for MCAH and the I-Smile program to the Board including number of services provided, decay rates, and program highlights.

Family Planning Program Update—Cristee Miner

- Ms. Miner presented program updates including tentative service implementation timelines, clinic locations, and provider status to the Board.

Sanitarian Agenda—Patti Ruff

- Ms. Ruff reported year-to-date permit data with 74 septic permits and 32 well permits being issued so far.

- Ms. Ruff reported grants-to-counties has \$28,723.97 remaining in grant funds. In FY24, Ms. Ruff has completed 118 water tests, 3 well renovations, 12 well pluggings, 2 cistern plugging, and 7 chlorine reimburse.
- Ms. Ruff presented waiver application to the Board on behalf of JJ Berns for separation distance between the septic system and public well.
 - The Board reviewed the waiver application provided for the property on Clayton Hills campground.
 - Motion made by Ms. Nieland to accept and approve the waiver application; second by Dr. Bowden.
 - Motion carried unanimously with approval of waiver.

Public Health Agenda—Brittany Hubanks & Stacey Killian

- Ms. Hubanks and Ms. Killian presented the VNA 2023 annual report to the Board highlighting annual program stats and successes achieved throughout 2023 calendar year.
- Ms. Killian presented the FY24 Budget request that was scheduled to go in front of the Clayton County Board of Supervisors on February 6th. Ms. Killian highlighted that the budget request would be for the same dollar amount allocated in FY23 to maintain stable funding.
- Ms. Hubanks provided highlights from the mid-year public health progress report submitted on behalf of the Board of Health to the state.
- Ms. Hubanks Reviewed manager's report with the board, including Iowa Health and Human Services alignment updates and agency program updates.

Next scheduled meeting is on Thursday, March 14, 2024 at 6:00 PM at the Clayton County Office Building. Meeting adjourned at 7:33 PM.

Submitted by:

Brittany Hubanks, BA
Clayton Co. VNA