



## Clayton County Emergency Management Commission Minutes January 23, 2024

### **Call meeting to order**

Meeting was called to order at 1832 by Chair Fred Schaub.

### **Roll call of voting members**

Fred Schaub (Chair, Guttenberg), Doug Reimer (BOS), Kaitlyn Kuehl-Berns (Clayton), Marcus Kahrs (St. Olaf), Dan Torkelson (Vice Chair, Farmersburg), Mildred Stewart (Marquette) Sarah Moser (Secretary)

### **Approval of Agenda**

Motion by Marcus Kahrs to approve the agenda, second by Dan Torkelson, motion carried unanimously.

### **Approval of minutes**

Motion by Fred Schaub to approve the minutes, second by Marcus Kahrs, motion carried unanimously.

### **Presentation and Public Comments on Proposed Budget for FY 2025 EMA Budget**

Sarah presented the budget as proposed.

### **Close Public Hearing**

Closed at 1838 by Chair Schaub.

### **Review and approval/revision of FY 2025 budget**

Motion by Marcus to approve the budget as presented, which includes salary for the EMA Coordinator Sarah Moser to be increased to \$62,354, second by Dan Torkelson. For- Kaitlyn, Fred, Marcus, Dan; Opposed- Doug; Non-elected official unable to vote- Mildred. Motion carried 4-1.

### **Legislation Updates**

Sarah provided update on the AEA legislation and the impact it could have on Emergency Management as AEA is a valued partner. Iowa Emergency Management Association is working with their lobbyist and Senator Klemish on cleaning up some language in Iowa Code 29C as it pertains to funding Emergency Management, commission members, carryover funds, and transparency. Sarah has a myth and fact sheet she can send out.



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### **National Qualification System**

Discussion on different options on if the EM Commission would delegate the authority to sign-off on skills or leave the authority with the commission. Motion by Fred to have a summary and skills presented to the commission with sign-off by the commission chair, second by Kaitlyn Kuehl-Berns, motion carried unanimously.

### **Railroad Meeting/Training**

CPKC Railroad asked what information the commission would like to see presented so they could provide the right information. Commission discussed many options and advised the following would be beneficial to learn more about: HazMat response, assets available, transferring authority at an emergency scene, how the railroad can work with municipalities and support them during other disasters such as flooding. Sarah will reach out to the railroad and set up an evening for a meeting.

### **Winter Weather and Power Outage Discussion**

We discussed the different challenges and concerns that come up with winter weather and power outages. Where are generators located? What area would you use for a warming station if needed? Do you know who provides power to your municipality? How do we communicate with residents during these events? How are elected officials working with first responders to assist residents in need?

### **Open Session/New Business**

Fred asked how the group felt about moving the start time of the meetings to 6 PM. Everyone present was fine with that change. Meetings moving forward will be at 6 PM unless otherwise stated.

### **Close of meeting**

Motion to adjourn by Dan Torkelson, second by Marcus Kahrs, motion carried unanimously.

Meeting adjourned at 1933.

Respectfully submitted,

Sarah Moser