

January 2, 2024

Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doepcke, Ray Peterson, and Doug Reimer

Guests: Brooke Kensinger, Donna Lawlor, Andy Loan, JJ Rochford, Michael Beck, Patti Ruff, Samantha Rumph, and Jennifer Garms.

Auditor Jennifer Garms convened the Board of Supervisors and asked for a motion to appoint a Chairperson. Reimer moved, Doepcke seconded to appoint Ray Peterson as Chairperson. Ayes: Doepcke, Peterson, Reimer. Motion carried. Peterson assumed the chair.

Doepcke moved, Peterson seconded to appoint Doug Reimer as Vice-Chairperson. Ayes: Doepcke, Peterson, Reimer. Motion carried.

The Board discussed the Medical Examiner position and what it entails.

Doepcke moved, Reimer seconded to appoint Donna Lawlor, MD, as Medical Examiner for Clayton County. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to Michelle Dikkers, DO, and Scot Christianson, MD, as Deputy Medical Examiners for Clayton County; Julie Kemp, Kristine Niemer, Margaret Fensterman, and Chris Dahlstrom as Investigators for Medical Examiner reports for Clayton County. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to approve the minutes of the December 27, 2023 meeting. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Doepcke moved, Reimer seconded to approve the claims as presented totaling \$412,006.01. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Doepcke moved, Reimer seconded to acknowledge the following holidays for 2024 as stated in the employment policy handbook. Ayes: Doepcke, Peterson, Reimer. Motion carried.

- President's Day – Monday, February 19, 2024
- Good Friday – Friday, March 29, 2024
- Memorial Day – Monday, May 27, 2024
- Independence Day – Thursday, July 4, 2024
- Labor Day – Monday, September 2, 2024
- Veterans' Day – Monday, November 11, 2024
- Thanksgiving – Thursday, November 28, 2024 and Friday, November 29, 2024
- Christmas – Tuesday, December 24, 2024 and Wednesday, December 25, 2024
- New Year's Day – Wednesday, January 1, 2025

Doepcke moved, Reimer seconded to set the county mileage reimbursement rate at \$0.60/mile for 2024. Ayes: Doepcke, Peterson, Reimer. Motion carried.

A contest was held pursuant to Iowa Code 349.4 to determine the three papers with the most paid subscribers in Clayton County. Peterson moved, Reimer seconded to designate Times-Register, Guttenberg Press, and Press Journal as official county newspapers for 2024. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Reimer moved, Doepcke seconded to make the following appointments of Supervisors to various boards and commissions. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Steve Doepcke

- County Economic Development Board
  - County Economic Development Revolving Loan Board
  - County Economic Development Housing Advisory Committee
- Winneshiek County Solid Waste Agency
- Law Enforcement Center Building
- Northeast Iowa Community Action Board
- REAP
- 1st Judicial District Department of Corrections Board
- Northeast Iowa Juvenile Detention Board

- Iowa Workforce Development Board - Alternate
- Upper Explorerland Transportation Policy Board - Alternate
- Turkey River Recreational Corridor
- Turkey River Management Authority
- Northeast Iowa Agency on Aging
  - Northeast Iowa 3A Building Board

Ray Peterson

- Northeast Iowa Regional Housing Trust Board
- County Courthouse & Office Buildings
- Resource Conservation and Development Board
- Turkey River Recreational Corridor - Alternate
- Upper Mississippi Gaming Corporation Board
- Upper Explorerland Transportation Policy Board
- Upper Explorerland Regional Loan Fund Board
- Upper Explorerland Regional Housing Authority Board
- Upper Explorerland Regional Planning Commission
  - UERPC - Executive Board

Doug Reimer

- E-911 Board
- Emergency Management Agency
  - County Disaster Recovery Committee
- Emergency Medical Services Board
- County Social Services Mental Health Region
- Northeast Iowa Behavioral Health Center
- HAWC Partnerships for Children
- Substance Abuse Services for Clayton County
- Scenic Acres Facility
- County Farmland
- Iowa Workforce Development Board
  - Finance Committee

Reimer moved, Doepcke seconded to approve resolution #1-2024 “Determining Deputies, Assistants, and Clerks of the Elected Offices.” Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #1-2024  
DETERMINING DEPUTIES, ASSISTANTS, AND CLERKS OF THE ELECTED OFFICES

WHEREAS, in accordance with Chapter 331.903.1 of the Iowa Code the Board of Supervisors is to determine the number of deputies, assistants and clerks of the elected offices and upon appointment by the elected officer approve the appointment of deputies, assistants and clerks,

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, Iowa, that the following determination is made regarding the number of deputies, assistants and clerks of the elected offices:

- Attorney – Assistant (1): Anne Kruse; Clerk (1): Kari Whittle
- Auditor – Deputy (3): Peggy Lane, Amy Bahnsen, Amanda Sargent
- Recorder – Deputy (2): Rhonda Donlon, Emily Christianson
- Sheriff – Deputy (12): Steve Holst, Brent Ostrander, Mark Kautman, Eric Van Horn, Craig Johnson, Jedidiah Jones, Riley Doepcke, Matthew Moser, Jack Ostrander, Dylan Rumph, Brandon Taylor, Mason Smith; Assistant (1): Chris Scott (Jail Admin); Clerk (2): Tammy Sylvester, Jan Heck
- Treasurer – Deputy (5): Audrey Tschirgi, Jodi Burgin, Josie Fettkether, Crystal Cumberland, Cathy White

Doepcke moved, Reimer seconded to approve resolution #2-2024 “Construction Evaluation.” Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #2-2024

CONSTRUCTION EVALUATION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAYTON COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Reimer moved, Doepcke seconded to approve resolution #3-2024 "Designation of Depositories." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #3-2024  
DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the Board of Supervisors of Clayton County, Iowa, approve the following list of financial institutions to be depositories of the funds of Clayton County, Iowa, in accordance with all provisions of the Code of Iowa, Chapter 12C. The named county officer is hereby authorized to deposit funds in amounts not to exceed the maximum approved for each respective financial institution.

County Officer	Institution	Home Office Location	Amount
Auditor	Central State Bank	Elkader	\$25,000
Recorder	Central State Bank	Elkader	\$300,000
Sheriff	Central State Bank	Elkader	\$250,000
Sheriff	FreedomBank	Elkader	\$30,000
Treasurer	Central State Bank	Elkader	\$15,000,000
Treasurer	Citizens State Bank	Strawberry Point	\$5,000,000
Treasurer	Community Savings Bank	Edgewood	\$5,000,000
Treasurer	Farmers Savings Bank	Colesburg	\$10,000,000
Treasurer	Luana Savings Bank	Luana	\$10,000,000
Treasurer	FreedomBank	Elkader	\$15,000,000
Treasurer	Peoples State Bank	Guttenberg	\$5,000,000
Treasurer	Fidelity Bank & Trust	Guttenberg	\$15,000,000
Treasurer	IPAIT	Des Moines	\$10,000,000

Reimer moved, Doepcke seconded to make the following appointments of citizens to boards and commissions. Ayes: Doepcke, Peterson, Reimer. Motion carried.

- Board of Health:
  - Tina Nieland, Elkader (Term Ending 12/31/2026)
  - Forrest Whitford, Volga (Term Ending 12/31/2026)
- Conservation Board:
  - David Asche, Farmersburg (Term Ending 12/31/2028)
- Eminent Domain Condemnation Compensation Commission (Term Ending 12/31/2024):
  - Real Estate Agents/Brokers

- Dan Parker, Guttenberg
  - Joe Sylvester, Elkader
  - Jeff Olson, Guttenberg
  - Randy Willie, Strawberry Point
  - Jean Green, Guttenberg
  - Carol Thomas, Strawberry Point
  - Nathan Trappe, Monona
- Owner/Operators of Agricultural Property
  - Suzanne Shirbroun, Farmersburg
  - Gary Kregel, Guttenberg
  - Nick Meyer, Monona
  - Kathy Wettleson, Postville
  - James Fuhrman, Volga
  - Amy Kelchen, Edgewood
  - Ron McCartney, Elgin
- City Residents
  - Arlys Fitzgerald, Elkader
  - Bob Hendrickson, Elkader
  - Andy Reimer, Garnavillo
  - Linzy Martin, Strawberry Point
  - Susan Rausch, Guttenberg
  - Tim Oliver, Guttenberg
  - Merritt Behnken, Monona
- Persons Having Knowledge of Property Value/Bankers
  - Brett Nagel, Greeley
  - Luke Brady, Edgewood
  - Austin Coon, Monona
  - Jared Funk, Elkader
  - Bill Tangeman, Guttenberg
  - Heather Heims, Arlington
  - Keith Garms, Elkader
- Historical Preservation Commission:
  - Christopher Schoen, Garnavillo (Term Ending 12/31/2026)
  - Bob Meyer, McGregor (Term Ending 12/31/2026)
  - Roger Thomas, Elkader (Term Ending 12/31/2026)
- Pioneer Cemetery Commission:
  - Lee Embretson, Farmersburg (Term Ending 12/31/2026)
- Planning and Zoning Commission:
  - Mike Tucker, Strawberry Point (Term Ending 12/31/2028)
  - Douglas Puffett, Strawberry Point (Term Ending 12/31/2028)
- Upper Explorerland Enhancement Committee:
  - Jenna Pollock, Elkader (Term Ending 12/31/2024)
  - Darla Kelchen, Greeley (Term Ending 12/31/2024)
  - Norma Thiese, Guttenberg (Term Ending 12/31/2024)
- Upper Explorerland Regional Revolving Loan Program Board:
  - Adam Weigand, Monona (Term Ending 12/31/2024)
- Veteran's Affairs Commission:
  - Richard Eilers, Guttenberg (Term Ending 12/31/2026)
- Zoning Board of Adjustment:
  - Linzy Martin, Strawberry Point (Term Ending 12/31/2028)

JJ Rochford and Michael Beck discussed deductibles for Iowa Communities Assurance Pool (ICAP) coverage.

The Board worked on the FY2025 County Budget.

/s/ Ray Peterson, Board of Supervisors Chair  
 Attest: Jennifer Garms, Clayton County Auditor